

## Part time project administrator and communication manager at the Université libre de Bruxelles

### ‘Unsettling the Biodigital Imperative in Agriculture’

Are you a meticulous person that thrives in project administration? Are you an excellent communicator in both French and English? Are you keen to creatively explore ways of communicating and supporting research? Do you have affinity with agroecology and food sovereignty? Do you enjoy working in a team? Do you have a bachelor's or master's degree? Are you looking for a part time position?

The Agroecology Lab at the Université libre de Bruxelles (ULB) is looking for an enthusiastic project administrator and communication manager. The position is part of the project “FRICTION - a political agroecology at the encounter of biodigital innovation and farming worlds in Belgium”, funded by the FNRS Misu Ulysse program (n° 40016484). The project brings together the fields of science and technology studies, political ecology and agroecology to study biodigital technologies and related infrastructures, as contested terrains that are indivisible from power dynamics and the longer histories of agricultural modernisation. Developing a genealogical approach, the project lays bare the actors, interests, and sources of authority that come together in the biodigital imperative. More importantly, the project explores what happens when biodigital technologies meet with peasant farmers, an encounter that is all but frictionless.

#### Your tasks

You will support the project team with logistical, communication and administrative tasks. This includes the support in organising workshops and project meetings, in the redaction of blog posts and the composition of activity reports. You will be responsible for basic project administrative tasks, including handling the project budget and subcontracting tasks. You will keep a project website up to date and explore creative ways to communicate about the project. The project team will be led by senior political agroecologist [Barbara Van Dyck](#), Université libre de Bruxelles.

The successful candidate will start 15<sup>th</sup> of September 2024, or as soon as possible thereafter. Because of the nature of the funding scheme, you will start with a 2-year contract, that will be prolonged with a 1-year contract after evaluation of the project. The position is a part time position (0.4 or 0.5 FTE).

#### That is what we look for

- You hold a bachelor's or master's degree;
- You have excellent communication skills in English and French;
- You are well organised and have excellent administrative skills;
- You have experience with project management;
- You have experience with social media;
- Affinity with creative writing, story telling or podcast making is a plus;
- Affinity with collective intelligence tools is a plus.

#### This is how you apply

Please send your file to [barbara.van.dyck@ulb.be](mailto:barbara.van.dyck@ulb.be) by May 17<sup>th</sup> latest (in English or French). Your file, preferably as one pdf-file, should include :

- Your CV;
- A cover letter, explaining your interest in the project and any previous experience or expertise pertinent to the job;
- In case you have, a sample of a visual, a piece of creative writing, a film or podcast that you made;
- The name, institution and email of two persons of reference who may be contacted for letters of recommendation.

Selected candidates will be interviewed on May 27, 28 or 29.

For further information, you are welcome to contact Barbara Van Dyck at the same address.